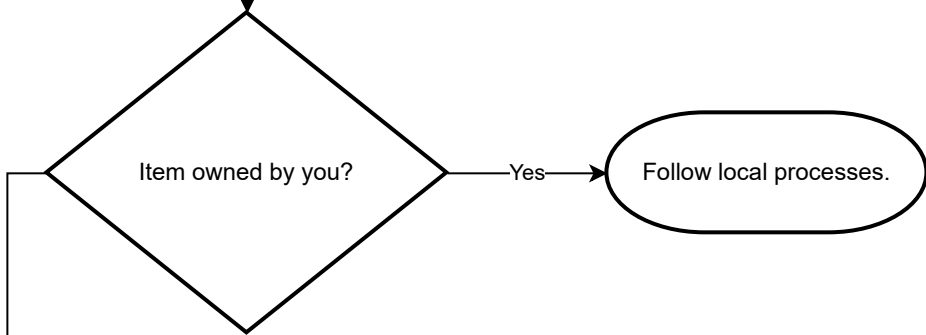
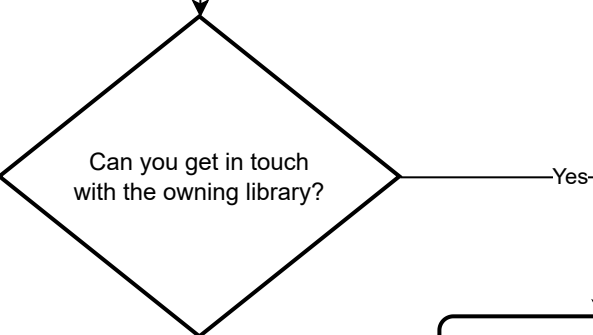


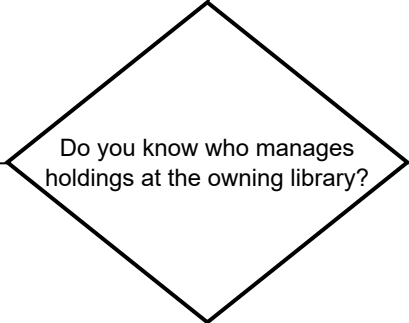
Damaged item returned.



Let patron know that determination to charge for damage needs to be made by owning library



Determine who is the holdings contact at the owning library



Place Recall Hold on item for director of owning library.

Place Recall Hold on item for holdings contact at owning library.

Check in item. Evergreen will put item in transit to owning library

Email director of owning library. Let them know to expect item.